

**Caldergleng High School
Parent Council Meeting
Tuesday 12th June 2018**

In attendance:

Liz White – Head Teacher
Andrew Brawley – Chair
Jane Miller – Vice Chair
Susan McKenzie – Treasurer
Murray Stewart – Staff Member
Val Dray – Parent Member
Elaine Innes – Clerk
Graham Scott – Councillor
Gillian Hanna – Parent Member
David Marsden – Staff Member
Rosina Marley – Staff Member
Colin Stewart – Parent/Staff Member
Sarah Kneller – Parent Member
Hannah Shanks – Parent Member
Catherine MacDonald – Parent Member
Colin Maybury – Parent Member

Apologies:

Councillor Miller

1. Welcome

- Andy welcomed everyone to the AGM. Andy thanked Councillor Scott for attending the meeting.

2. Approval of Minutes

- Susan proposed and Val seconded approval of the minutes from May 2018.

3. Matters for Discussion

- Andy outlined the dates of the Parent Council meetings for next session. He proposed that the dates be similar to the dates from last year. The suggested dates are:
 - Tuesday 11th September
 - Tuesday 9th October
 - Tuesday 13th November
 - Tuesday 11th December
 - Tuesday 15th January
 - Tuesday 12th March
 - Tuesday 14th May
 - Tuesday 11th June

4. Head Teacher's Report

- Liz provided an update on the SQA examination diet. She advised that pupils had taken advantage of a range of supported study sessions on offer as well as Easter Study School. Pupils have been working very hard to achieve success in their final examinations.
- Mr Chaplin has introduced a tracking system in the Broad General Education curriculum (S1-3) in order to evaluate progression in learning.
- Liz advised that an audit and of the Pupil Equity Funding initiatives has taken place with a clear focus on improved outcomes for young people.
- A range of trips have taken place this session including trips to Barcelona and London. Pupils have been involved in Duke of Edinburgh excursions and overnight residential trips. Pupils also took advantage of the recent sailing trip.
- Liz stated that the school prom was a highly enjoyable event for the young people and staff who attended.
- Liz has appointed a new Head of the Business Education and Computing Faculty, Barry Mills. Liz advised that there are three remaining candidates who have been shortlisted for Odette Frazer's S6 DHT post.
- The S1-3 Awards Ceremony will take place this week and the new S1 pupils will join us for their two-day visit.
- Mr Chaplin has outlined the school uniform policy for next session. Mr Chaplin is keen to set expectations for school uniform ahead of the summer holidays and before parents purchase uniform items. Mr Chaplin has spoken to pupils at assembly and has provided examples of what is acceptable school uniform. Gillian suggested that P.E. t-shirts could have the school badge printed on them. Andy suggested that the revised uniform policy should be revisited at the next meeting of the Parent Council.

5. Correspondence

- Andy advised that the Parent Council Insurance has been renewed.
- An OECD survey has been received. D Marsden will look into this.

6. AOCB

- Jane advised that it would be beneficial if key dates in the school calendar could be provided in advance.
- Andy will look for suggestions about how to spend money raised by the Parent Council next session.
- Andy thanked Catherine for her outstanding contribution to the school and presented her with a token of appreciation from Liz and the Parent Council.
- Liz will confirm if a Christmas shopping night will take place.
- The Parent Council will attend the Senior Prizegiving on Thursday 30th August.

7. AGM

- a.) Chairperson's Report – Andy provided a copy of this. It will be put on the school website.
- b.) Susan provided an audit of the Parent Council bank account.
- c.) No proposed amendment to the Parent Council Constitution.
- d.) The following roles were confirmed and approved:
 - i.) Chair – Andy (Susan proposed, David seconded)
 - ii.) Vice Chair – Jane (Andy proposed, Rosina seconded)
 - iii.) Treasurer – Susan (Jane proposed, Val seconded.)
 - iv.) Fundraising Co-ordinator – Gillian (Andy Proposed, Murray seconded)

Next Meeting

- Tuesday 11th September 2018, 6.45PM